

# 2020 COVID-19 Preparedness Plan

## Headwaters Science Center (HSC)

HSC, a fully operational science center, with trained docents/science center staff, is open to the public with memberships available.

### Phase I

#### Greeting Guests at the Door:

Guests will be greeted at the door and asked questions about how they are feeling that day. Questions may include inquiries about temperatures. HSC will offer to take the temperatures of guests to determine elevated temperatures (>100.4 taking in consideration for variations with the use of touchless thermometers).

#### Sanitizing Hands:

All guests MUST sanitize their hands upon entering the building, using hand sanitizer provided by HSC, or with their personal hand sanitizer and/or wipes, or by using the HSC washroom.

#### Masks:

Masks are **required** to be worn by adult guests. Masks are **required** for the age 6 or higher.

Masks are **strongly encouraged** but not required for guests under the age of 6.

Masks are **required** by staff and volunteers.

#### Limited Number of Guests:

Main Floor (2,250 sq.ft.)-12 guests in the general area following guidelines as marked. And in addition...

Main Floor, Back Classroom (600 sq. ft.)-6 guests, or 10 guests for reserved programs with docent.

Main Floor, Makerspace (600 sq. ft.)-6 guests for reserved programs only.

Main Floor, Children's Area- (416 sq. ft.) 4 guests, with 2 guests waiting.

Main Floor, Store (870 sq. ft.)- 8 guests.

Main Floor, Animal Area- (300 sq. ft.)- 3 guests.

Second Floor, Mezzanine, Lab/Kitchen (1,000 sq. ft.)-5 guests, or 9 guests for reserved programs with docent.

Second Floor, Back Classroom (500 sq. ft)- 5 guests for reserved programs with docent.

Basement Floor, Classroom (1,130 sq. ft)- 10 guests for reserved programs with docent.

#### Large Groups:

Large groups of greater than ten are allowed only by reservation. Field Trip group rate does not apply.

At times of maximum capacity at exhibits and in the center, HSC will limit additional admittance, and may ask guests to limit the length of their visit.

#### Social Distancing:

Guests will be encouraged to maintain social distancing, greater than 6 feet. Ask staff for guidance.

#### Clearing and Disinfecting The Center, Equipment and Exhibits:

Guests will be instructed how to place touched equipment into bins. Guests will be instructed on wiping off surfaces touched while at the exhibits with wipes made available.

Guests should limit touch while in store or with the visitor information pamphlets unless purchasing or acquiring the item. Sanitizer will be available for guests to sanitize store items.

Cleaning the washrooms & entry doors using CDC recommended cleaners will happen every hour or more as needed. Cleaning will occur every day as part of the opening/closing process.

**Hours:** Open 9:30-5:00 Friday, Saturday, Monday, and Sunday from 1:00-5:00.

2020 COVID-19 Preparedness Plan created by the HSC Operations Committee and is subject to review and renewal.